

Transports to Switzerland

Notification in order to guarantee in time delivery.

Export documents are required for transports to declarable countries, such as Switzerland. For smooth execution of your order, we would like to give you following most important information and explanation:

1. Issue of documents:

First of all, please let us know if you instruct Koch International to issue the export documents or if it is done by yourself.

It is sufficient to submit a commercial invoice mentioning the customs tariff number and if applicable a text of origin **for value of goods till 1.000 €**.

2. Origin of goods:

Goods for Switzerland with European origin are preferential. Due to this fact goods can be imported to Switzerland without customs duties. Following rules must be observed:

It is sufficient to print a declaration of origin* on the invoice for value of goods till 6.000 €. The text of origin needs to be mentioned separately and company stamped. The original invoice is compulsory required except for authorised exporters (copy).

* Example text of origin:

The exporter of the products covered by this document (customs authorization No ... (1)) declares that, except where otherwise clearly indicated, these products are of ... (2) Preferential origin.

Authorised exporter's number to be mentioned in No. 1. It exempts the company from the duty to submit an original invoice. Please mention the origin country in No. 2.

Name and signature in capital letters.

Issue of export documents is compulsory in case of a **value of goods from 1.000 up to 6.000 €**. We then require following information:

- Number and kind of packages
- Net and gross weight for each customs tariff number
- Detailed description of goods including purpose in German language
- Customs tariff number
- Trade invoice (including declaration of origin if necessary)
- EORI-number of applicant

In case **the value of goods is exceeding 6.000 €** we furthermore require a long-term supplier declaration for base materials (only applicable for goods of origin).

IMPORTANT: As per customs code presentation must be effected where goods are produced, commissioned, modified or longterm stored. Please get into contact with the person responsible prior to collection for coordination – do not declare collection without consent of the customs service – you may risk the deadline.

If goods are of no or just partly European origin, please name country of origin or mention „no preferential goods“.

The origin of goods needs to be certified by responsible customs authorities in case the value of goods is exceeding 6.000 €. The document „EUR1“ attests the origin of goods and is valid with customs authorities stamp only. The consignor must present a supplier declaration etc. to customs authorities in order to get a certification for origin of goods.

3. Miscellaneous

- **Handling of documents**

Customs documents must be handed out to the driver (driver's mail). Do not fasten them on the goods.

- **Customs agencies**

Compulsory customs agencies must be mentioned prior to collection. In general we use customs clearance of our partner forwarders Lebert, CH-Kreuzlingen and Interfracht, CH-Pratteln on groupage traffic lines.

- **Incoterms**

Let us please know the correct terms of delivery. A later change of terms might not be possible or causes extra charges.

Standard terms are:

- DAP: Consignor pays for freight charges, the importing company pays all further duties, fees and interests for customs clearance.
- DAP (customs cleared): Same as DAP, except that consignor pays for customs service at the border. Customs duties and interests are still to be paid by the importing company.
- DDP: Consignor pays for freight charges and all duties, fees and interests of customs clearance.

- **Invoice recipient**

- The recipient of your customs invoice must have his place of residence in the corresponding country.
- In triangular trade the invoice of your customer on the customs invoice is required for exportation, not the invoice to the German customer.

- **Invoicing amount**

The invoicing amount needs to make sense – even if it is just a figured one for customs. Customs authorities do not accept an invoice amount of „0 €“ as all goods have a price, realistic or unrealistic. A fraud upon goods value can result in withdrawal of goods (attempt of smuggle).

Further questions? Your contact of our customs department will be at your disposal. Please call phone no. +49 (0)541 12168 991 or send an email to zoll@koch-international.de.